

“Every child is a unique child of God.”



Whinmoor St Paul's (VA) C of E Primary School

Charging and Remissions Policy

Every Child is a Unique Child of God

At Whinmoor St Paul's Church of England Voluntary Aided Primary School we believe that every child is a unique child of God and lives in a world that God has made. We believe that all adults and children should be given opportunities to, 'Let their Light Shine.' We have a loving, caring community underpinned by our Christian ethos in which everyone, regardless of our differences, feels valued, nurtured, secure and happy.

Agreed Date: February 2026

Review Date: February 2027

Signed: Chair of Governors: *Mrs R Davies*

Date: 23rd February 2026

Let Your Light Shine!



Our Vision – Every Child is a unique child of God

At Whinmoor St Paul's Church of England Voluntary Aided Primary School we believe that every child is a **unique child of God** and lives in a world that God has made. We believe that all adults and children should be given opportunities to, '**Let their Light Shine.**' We have a loving, caring community underpinned by our Christian ethos in which everyone, regardless of our differences, feels valued, nurtured, secure and happy.

Our vision is underpinned by **Matthew 5:14-16**

You are the light of the world. A town built on a hill cannot be hidden. Neither do people light a lamp and put it under a bowl. Instead, they put it on its stand, and it gives light to everyone in the house. In the same way, let your Light Shine before others, that they may see your good deeds and glorify your father in heaven.

Our values enabled our vision to be lived out in school and permeate every area of school life.

Christian Ethos:

Everything we do is underpinned at all times by the Christian ethos of valuing the individual and, in this way, we seek to fulfil the spiritual, mental and physical capabilities of every child—the future adult members of our society.



1. Educational visits

Parents and carers will be asked to make voluntary contributions to cover the cost of school visits and visits by theatre groups and workshops. The governors have agreed that if there is a shortfall in voluntary contributions received in order to fund a visit or event, it will be at the discretion of the Headteacher and visit organiser, and funding available, as to whether the visit goes ahead.

Pupils entitled to FSM will qualify for a reduction in costs on trips of 25%.

If a parent submits a request for a refund of voluntary contributions, due to pupil illness on the day of the event, this may be refunded fully or in part subject to any costs already incurred. School Fund will stand the difference in cost on these occasions.

2. Residential visits



For a residential activity that takes place largely during school time, charges will be made for board and lodging. The school will also request a voluntary contribution to ensure all transport costs can be met. If there is a shortfall of 5% then the residential may be cancelled. For those pupils whose parents or carers are receiving Income Support, a Jobseeker's Allowance, Support under the Immigration and Asylum Act or Child Tax Credit, a reduction will be made at the discretion of the Governors. School Fund will stand the difference in cost on these occasions.

Pupils entitled to FSM will qualify for a reduction in costs on residential trips of 25%. If a parent submits a request for a refund of voluntary contributions, due to pupil illness on the day of the event, or that a child is unable to attend due to inappropriate behaviour this may be refunded fully or in part subject to any costs already incurred. School Fund will stand the difference in cost on these occasions.

3. Music instrument tuition

During the academic year 2025/26 music will be delivered in house by staff and supported by volunteers. Instruments already in school will be used for this purpose.

4. Use of the school building and grounds

The Governors will use the Education Leeds Lettings Unit to process the paperwork and recommended security checks for all use of the school premises by outside agencies. No lettings will take place without their approval. The school will adopt charges in line with Leeds City Council guidelines for private use of the school but it is at the Governors discretion to reduce or increase these charges on individual lettings.

5. Sports coaching and other activities outside of school hours

Parents and carers will be charged for activities that happen outside school hours when these activities are not a necessary part of the curriculum to cover costs.

6. School Meals for pupils

School meals cost £2.90 per day for all year groups, except for those who receive infant free school meals through Government Funding or are eligible to receive free school meals. Payments are expected to be on time and in line with school guidelines. If two weeks pass without payment or explanation the family will be asked to supply a packed lunch for their child until the debt is managed.

7. School Meals for visitors

The Governors have agreed to waive the cost of a school meal for any adult visitors who are working on site over the lunch period and request a meal from the school kitchen.

We have a clear duty under the Equality Act 2010 to ensure that our teaching is accessible to all pupils. Inclusive PSHE will foster good relations between pupils,



tackle all types of prejudice, promote understanding and respect, enabling us to meet the requirements, and live the intended spirit, of the Equality Act 2010.